

# PHOTOGRAPHY WORKSHOPS

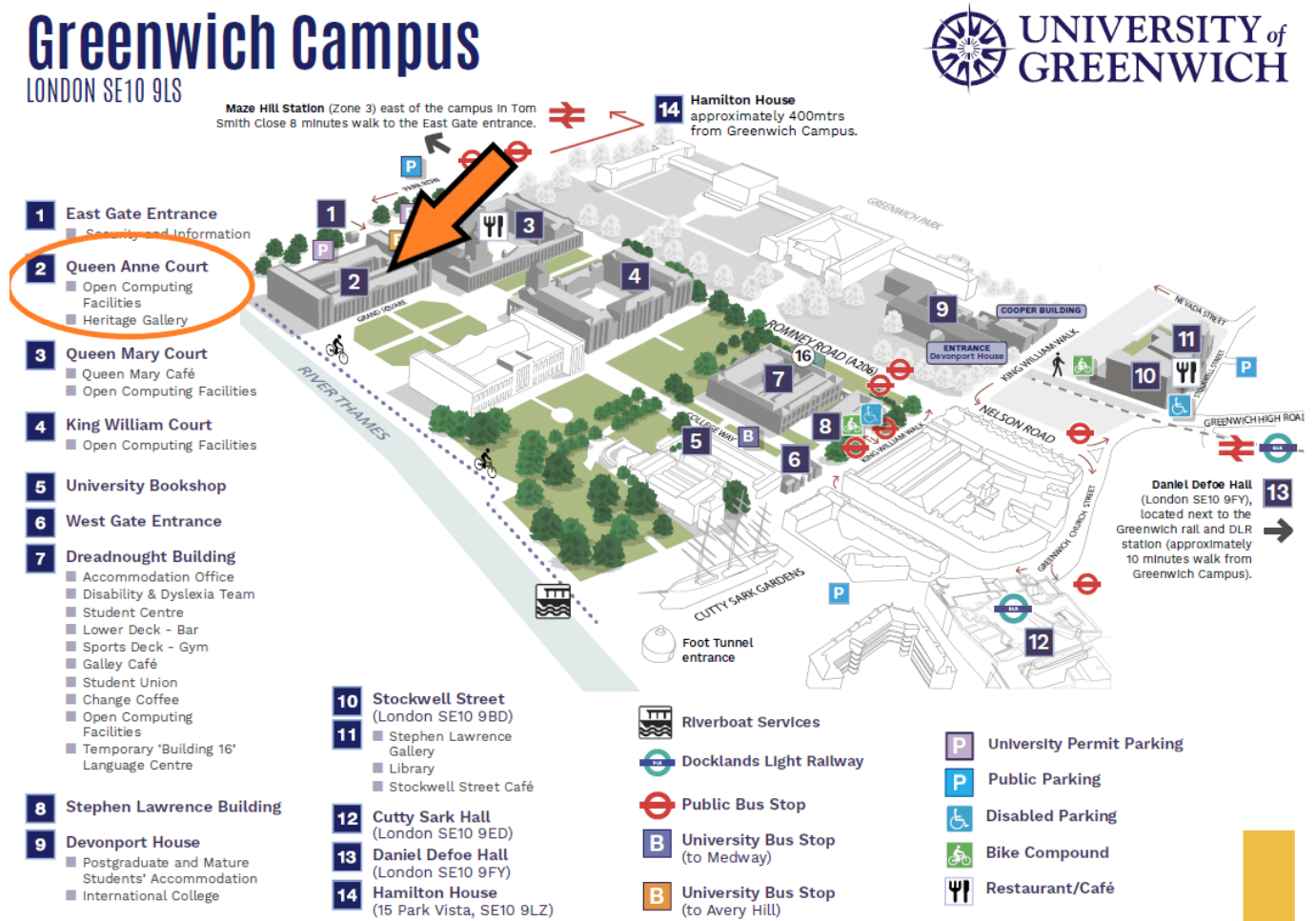
## WORKSHOPS & ONE-TO-ONES IN MARITIME GREENWICH

### WORKSHOPS

### TIMES

All workshops at Greenwich run from 10.15 am to 4.15 pm and your Tutor will be there from 10.00 am. Please report to the classroom no earlier than 10.00 am. Remember to bring your Tutor's mobile number to call them in the event of any difficulties on the day.

**HOW TO GET THERE** - University of Greenwich, Old Royal Naval College, Park Row, Greenwich, London, **SE10 9LS**.



Going Digital Photography courses are usually\* run in **Queen Anne Court** classroom 020 which is located on the ground floor of the Queen Anne building. **See map above.** Queen Anne Court is the building beside the river closest to the Park Row car park. If you approach the University Campus with the Cutty Sark DLR station behind you, walk up College Way until you reach Queen Anne Court. The entrance is on the right hand side of the building and there will be signage in place around the campus. Alternatively, Gatehouse staff can direct you to the room.

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\*The reminder email sent the week of the workshop will confirm the classroom location

Travel to the venue is easiest by public transport (Cutty Sark DLR or Greenwich Mainline service with Southeastern). If you choose to travel by car please plan your journey in advance and ensure you know where you can park in the area.

## REFRESHMENTS

There are plenty of places to buy food in the area including at Greenwich Market or M&S Simply Food or you can bring a packed lunch.

## ONE-TO-ONE BOOKINGS

If you have booked a one-to-one in Greenwich please refer to your communications with the Tutor for meeting instructions and what to bring. If you have made a booking with no prior communication about your requirements please contact [richard-berry@goingdigital.co.uk](mailto:richard-berry@goingdigital.co.uk) as soon as possible so that your one-to-one can be discussed and planned.

## CONTACT DETAILS

For all enquiries before the morning of your workshop or one-to-one, please contact the Going Digital London office on 07526 102 006. If there are any problems on the morning of your workshop or one-to-one, please contact your Tutor's mobile (provided with your reminder a few days before the course).

## WHAT TO BRING ON PHOTOGRAPHY WORKSHOPS:

- You will need your camera. Ensure it has fresh/fully charged batteries and a spare battery if you have one.
- Please bring your camera manual if you have a print copy. If you bring DSLR lenses, a hot-shoe mounted flash or other accessories, please bring the instruction manual too.
- Memory card - it is essential that you start the day with an empty, preferably newly formatted, memory card. We will use card readers to transfer your images to our computers, but in the event that we are not able to do this successfully, please bring your camera to computer data cable too.
  - If you have asked to loan a camera for the day it will come with a memory card however you may wish to bring your own so that you can take your images home. If you would like to do this please contact us to find out what kind of memory card you require
- A camera bag is useful for protecting your camera and equipment when outdoors, and a transparent plastic bag and some sticky tape make a good, temporary waterproof cover for your camera and an umbrella will protect your equipment and you in wet weather.
- Bring a tripod if you have one (essential for Close-up & Macro workshops and Water & Movement. You **do not** need a tripod for Explore 1 – Get Off Auto workshops)

## WHAT TO BRING ON ONE-TO-ONE DAYS:

- Please check with your Tutor during the planning of your one-to-one what you need to bring.

## WHAT TO WEAR:

- Dress in warm, comfortable clothing for outdoor sessions. A waterproof/ windproof top will be useful. Comfortable but strong footwear is advised for photographing outdoors.
- In addition, it can be quite muddy while out taking photographs, so for the sake of the venue's staff, please bring a change of shoes.

## AND FINALLY...

- If your DSLR, bridge or compact system camera has the option of saving files in the RAW and JPEG formats please ensure that your setting is for JPEG only. RAW files are large and make downloading very slow. If you are not sure about this please speak to your Tutor before beginning the outdoor assignments.